

Old Saybrook Board of Education  
50 Sheffield Street  
Old Saybrook, CT 06475  
(860) 395-3157

The Old Saybrook Board of Education met in Regular Session on Tuesday, January 28, 2020, at the Board of Education Office, Old Saybrook, CT 06475.

**Board Members**

Eileen Baker  
Karina Julius  
Tara Barros  
Jim Henderson  
Karen Brodeur  
Alan Hyla  
George Chang  
Jan Furman  
Cindy Sultini

**Others**

Jan Perruccio, Superintendent of Schools  
Julie Pendleton, Dir. Operations, Facilities & Finance  
Kathy Bai, Dir. Pupil and Professional Services  
Amity Goss, Dir. Of Curriculum, Instruction, and Assessment  
Sheila Riffle, Old Saybrook High School Principal  
Matt Walton, Old Saybrook Middle School Associate Principal  
Heston Sutman, Kathleen E. Goodwin School Principal

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Barros called the meeting to order at 7:01PM.

**II. COMMUNITY COMMUNICATIONS**

School Counselor Proclamation

Secretary Brodeur read the 2020 School Counselor Appreciation Proclamation into the minutes.

Chairman Barros thanked the district's school counselors on behalf of the Board of Education and the Administration.

Audience of Citizens

There was no audience of citizens.

Reports from the Student Representatives

**Activities**

Midterms – Midterms took place from Tuesday, January 21 through Friday, January 24. The upperclassmen offered tutoring to the underclassmen in preparation for the exams.

Shrek the Musical Jr. – Shrek the Musical will take place at Old Saybrook Middle School on Wednesday, January 29 and Friday, January 31 at 7:00PM.

**Sports**

Boy's Basketball – The Boy's Basketball Team currently has a record of 0-10.

Girl's Basketball – The Girl's Basketball Team currently has a record of 2-10.

Indoor Track - The Boy's and Girl's Teams recently participated in a competitive invitational event in Rhode Island. Several athletes from both teams have qualified for the Shoreline Conference meet and the CIAC State track meet.

### Correspondence

The following items were presented to the Board for correspondence:

- LEARN Annual Report

## **III. MEETING MINUTES**

### **Brodeur/Sultini**

**“Move to approve the January 14, 2020, regular meeting minutes, as presented ”**

**MOTION: CARRIED (7-0-2)**

**Board Member Baker abstained.**

**Board Member Hyla abstained.**

## **IV. EDUCATION ISSUES FOR DISCUSSION AND POSSIBLE ACTION**

### Policy – 1<sup>st</sup> Reading

The following policies were presented to the Board of Education for a first reading. These policies were reviewed by the Policy Committee prior to being brought to the Board.

- Series 3000 Code of Conduct – Child Nutrition Program
- Series 4000 Employment and Student Teacher Checks
- Series 4000 Sexual Harassment
- Series 5000 Attendance and Truancy
- Series 5000 Food Allergies and Glycogen Storage Disease
- Series 5000 Physical Activity and Student Discipline
- Series 5000 Sunscreen
- Series 5000 Wellness

Superintendent Perruccio and Board Member Baker answered various questions and clarified points on proposed policies, including introductions to the new Series 5000 Sunscreen policy and the new Series 3000 Code of Conduct – Child Nutrition Program policy.

### 2020-2021 Academic Calendar

The calendar committee, chaired by Director Pendleton, has met to discuss the proposed calendar for the 2020-2021 academic year. This year has some slightly different proposals primarily due to Labor Day being later and the way in which Christmas and New Years' fall. In keeping with tradition, November 11, Veteran's Day, is a school day for Old Saybrook. We have also included six half-days for professional development and three

built in cancellation days. Below are highlights of the proposed days off in the 2020-2021 calendar:

- August 27, & 28, 2020 First Days for Teachers
- August 31, 2020- First Day of School for Students (Full day)
- September 7, 2020- Labor Day
- October 12, 2020- Columbus Day
- November 2 & 3, 2020 Professional Development days
- November 25 (Half day), 26 & 27, 2020- Thanksgiving Break
- December 23(Half Day)-January 1, 2021- Winter Break
- February 15 & 16, 2021- Winter Break
- March 11 & 12, 2021- PD Days
- April 19-23, 2021- Spring Break
- May 31, 2021- Memorial Day

### **Hyla/Furman**

**“Move to approve the 2020-2021 academic calendar, as presented”**

**MOTION: CARRIED (9-0-0)**

### Field Trip Request – Spain and France

Board of Education policy requires that overnight field trips be approved by the Board of Education. Old Saybrook High School teachers, Manon Zumbaum and Shayne Muñoz, presented an overnight trip request to take place during April break of 2021 and asked the Board to grant permission to advertise the trip to students and families. The request has the support of the building principal and superintendent.

The proposed field trip would visit the cities of Paris and Madrid, for an authentic, cultural and linguistic experience. The dates for the trip will be finalized pending the approval of the 2020-2021 academic calendar. The cost for each student is approximately \$3,800, which includes basic insurance. This amount applies to a group of 20-22 students. The teacher to student ratio will not exceed 6:1.

The Board recommended that insurance that allows for cancellation by the school district for any reason be included in the plan. The Board also discussed student cost for the trip and the potential to defer some of the cost through donations, fundraisers and grants.

### **Brodeur/Baker**

**“Move to approve advertising for the proposed Old Saybrook High School field trip to Europe, as presented”**

**MOTION: CARRIED (9-0-0)**

## **V. REPORTS BY ADMINISTRATION**

Kathleen E. Goodwin – Principal Sutman elaborated on the adult volunteer program. Principal Sutman also discussed how Restorative Practices are working at Goodwin.

Old Saybrook Middle School – Principal Riffle expanded on the girl to girl program expansion at Old Saybrook Middle School.

Old Saybrook High School – Principal Riffle discussed the work being done in Spanish classrooms regarding the exploration of immigration in the United States.

Curriculum, Instruction, and Assessment – Director Goss discussed the LAS Links, the assessment of all English Learners designed to measure the growth of their English language proficiency. Director Goss also discussed potential future possibilities for mini courses, which would give students opportunities to explore electives they may not otherwise access in high school.

Operations, Facilities and Finance – Director Pendleton reported that we are approximately half way through the fiscal year. Director Pendleton also elaborated on the transportation budget.

Pupil and Professional Services – Director Bai elaborated on the 18-21 year old transition program.

Superintendent of Schools – Superintendent Perruccio discussed the positive anecdotal feedback she has received regarding the Early Childhood expansion.

## **VI. REPORTS BY BOARD COMMITTEES/LIAISONS**

Budget and Fiscal Committee – There was a meeting last week. The budget book and budget presentation were reviewed and final tweaks were made. Superintendent Perruccio informed the Board that February 18<sup>th</sup> has been suggested as a possible date to present to the Board of Finance.

CABE – There is a Legislative Breakfast being held on January 29, 2020.

Facilities – There was no report.

LEARN – The annual report was presented. LEARN is also discussing their role in the wake of continued declining enrollment.

Strategic Planning Committee – There was no report.

Demographics – There will be a meeting scheduled for later winter or early spring.

Personnel – The Spring evaluation meeting will be held on February 25, 2020.

Policy – The second reading of the policies under review will take place on February 11.

Chairman's Report – There will be a Zoning Meeting on Monday, February 3 regarding the field lights. The Board will have Attorney Littlefield back to discuss the latest draft of the Memorandum of Understanding regarding the Old Saybrook Police Department on March 10<sup>th</sup>.

## **VII. EXECUTIVE SESSION**

**Furman/Julius**

**“The Board entered into Executive Session at 8:57PM, inviting in Superintendent Perruccio and Director Pendleton.”**

**MOTION: CARRIED (9-0-0)**

## **VIII. RETURN TO OPEN SESSION**

The Board returned to open session at 9:56PM.

## **IX. COMMUNITY COMMUNICATIONS**

Audience of Citizens

No audience members addressed the Board of Education

## **X. REMINDERS**

- OSMS – Shrek Jr. Musical – January 29 – 7:00PM
- OSHS – Ram Boosters Grinder Night – January 29 – 4:00-7:00PM
- KGS – PTA Magic Show Snow Date – January 31 – 6:00PM
- OSMS – Shrek Jr. Musical – January 31 – 7:00PM
- OSHS – Ram Boosters Meeting – February 3 – 2:15-3:15PM
- KGS – PTA Meeting – February 5 – 7:00PM
- OSHS – PAC Meeting – February 5 – 6:00PM
- OSHS – PTO Meeting – February 5 – 7:00PM
- OSHS – High School Choral Festival – February 6
- District – Half Day for Professional Development – February 7
- District – Board of Education Meeting – February 11 – 7:00PM

## **XI. ADJOURNMENT**

**Furman/Sultini**

**“Move to adjourn at 9:57PM”**

**MOTION: CARRIED (9-0-0)**

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Karen Brodeur, Secretary  
Old Saybrook Board of Education

Minutes recorded and typed by:  
Trent Gerbers, Executive Assistant  
\*DRAFT - Subject to approval at the next BOE meeting